

ACC - IMPROVEMENT REQUEST FORM

Subdivision: Lakeline Oaks

Date _____

In accordance with the recorded covenants, conditions and restrictions of the association, and in order to protect each individual owner's rights and values, it is required that any owner who is considering improvement of his deeded property and submit the following to the ARCHITECTURAL CONTROL COMMITTEE prior to initiating work on the planned improvements:

- _____ (1) A completed Improvement Request Form
- _____ (2) Complete and detailed building plans, material listing and specifications
- _____ (3) A property site/plot plan showing the location of the proposed improvement.

FAILURE TO SUBMIT THE REQUESTED ATTACHMENTS (ITEMS 1, 2 & 3) PRIOR TO CONSTRUCTION MAY RESULT IN DENIAL OF YOUR REQUEST FOR IMPROVEMENT. If any change is made without approval, the Committee has the right to tell the homeowner to remove the improvement from his property. Any homeowner considering any exterior improvement to his property is urged to review the recorded deed restrictions prior to initial request.

PLEASE PRINT THE FOLLOWING INFORMATION:

Owner Name _____

Address _____

Cedar Park, Texas _____

Home Phone: _____

Work Phone: _____

Briefly describe the improvement, which you propose? _____

Who will do the actual work on this improvement? _____

Location of improvement (check actual areas that apply):

_____ Front of dwelling

_____ Back of dwelling

_____ Side of dwelling

_____ Roof of dwelling

_____ Garage

_____ Patio

_____ Other

(Describe) _____

Material to be used for the improvement (check applicable items):

_____ Brick - Color _____

_____ Cement _____ Stucco

_____ Wood - Color _____

_____ Electric

_____ Siding Wood _____ Aluminum _____

_____ Glass

_____ Paint - Color _____

_____ Stain - Color _____ Other

(Explain) _____

I understand that the ACC will act on this request within **10** days of receipt and contact me in writing regarding their decision. I agree not to begin property improvement without written approval from the ACC. I understand that all construction will meet with BUILDING codes and that the ACC approvals do not override the BUILDING codes but rather, are intended to work with them.

NOTE: Confirmation of receipt of ACC submission via email from Goodwin Management Company is required. The 10-day time period does not begin until the Homeowner has received the confirmation of receipt from the management company.

Homeowner Signature

Date

Construction Start Date

Estimated Completion Date

Date

Approved or Disapproved

**RETURN THIS COMPLETED FORM AND ATTACHMENTS TO
GOODWIN MANAGEMENT, INC.
11149 Research Blvd., Suite 100, Austin, TX 78759-5227
direct line (512) 502-7517 fax (512) 346-4873 Carl.Gamble@goodwintx.com**

LAKELINE OAKS HOMEOWNERS ASSOCIATION
Architectural Committee Approval Request Form

Article 4, Section 4.01 of the Declaration of Covenants Conditions and Restrictions for the LLO Homeowners Association specifies "No Improvements shall be constructed upon any Lot without the prior written approval of the Architectural Committee". To assist in your compliance with this restriction, please complete the following form and submit it with your plans and specifications for the proposed Improvement.

Section 1.11 Improvement. "Improvement" shall mean every structure and all appurtenances thereto of every type and kind, including but not limited to, buildings, outbuildings, storage sheds, patios, tennis courts, swimming pools, garages, storage buildings, fences, screening walls, retaining walls, stairs, decks, landscaping, poles, signs, exterior air conditioning, water softener fixtures or equipment, and poles, pumps, wells, tanks, reservoirs, pipes, lines, meters, antennas, towers, and other facilities used in connection with water, sewer, gas, electric, telephone, regular or cable television, or other utilities.

The plans and specifications to be so submitted will not be considered complete without all of the following items unless waived by the Committee:

Copy of each:

- A plot plan/survey showing the house and location and dimensions (including elevation) of all existing and proposed Improvements.
- Existing and finished grades shall be shown at Lot corners and all corners of proposed Improvements. Lot drainage provisions shall be indicated, as well as cut and fill details, if any appreciable change in the Lot contour is contemplated.
- The structural design, exterior elevations, exterior materials, colors, textures and shapes of all Improvements shall be described, along with any diagrams and representations necessary to depict all proposed exterior illumination (including location and method), utility connections and fire protection systems. Brochures or copy of estimate from contractors also would be helpful.